

HIPAA Notice of Privacy Practices

Effective Date: 01/01/2025

This Notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

Your Privacy Rights

At **Holistic In Home Healthcare**, we are committed to protecting your health information in accordance with the **Health Insurance Portability and Accountability Act (HIPAA)**. This Notice explains how we may use and disclose your **Protected Health Information (PHI)** and your rights regarding your information.

How We Use and Share Your Information

We may use and disclose your PHI for the following reasons:

1. For Treatment

- To provide, coordinate, and manage your healthcare services.
- To communicate with doctors, hospitals, and other caregivers involved in your care.

2. For Payment

- To bill and receive payment from insurance companies or government programs.
- To determine eligibility for coverage and benefits.

3. For Healthcare Operations

- To improve the quality of our services.
- For staff training and internal administrative purposes.

4. When Required by Law

We may disclose your information if required by law, such as for:

- Public health and safety (e.g., reporting abuse, neglect, or communicable diseases).
- Law enforcement or legal proceedings.
- Compliance with government oversight agencies.

5. With Your Authorization

We will not use or disclose your PHI for purposes such as marketing or selling your information without your written consent.

Your Rights Regarding Your Health Information

You have the right to:

1. **Access Your Records** – Request a copy of your health records.
2. **Request Corrections** – Ask us to correct inaccurate or incomplete information.
3. **Request Confidential Communications** – Ask us to contact you in a specific way (e.g., phone or email).
4. **Restrict Uses & Disclosures** – Request limits on how we use or share your information.
5. **Receive an Accounting of Disclosures** – Ask for a list of times we shared your information.
6. **Receive a Copy of This Notice** – Request a physical or electronic copy of this Notice at any time.

How We Protect Your Information

We take all necessary steps to protect your health information from unauthorized access, use, or disclosure, including:

- Secure electronic record systems.
- Staff training on privacy policies.
- Strict confidentiality agreements.

Changes to This Notice

We may update this Notice periodically. Any changes will be posted on our website.

Contact Us

If you have any questions about this Notice or your privacy rights, please contact us:

Holistic In Home Healthcare

946 Millbrook Ave Ste B1 Aiken, SC 29803
803-226-0020

By receiving services from **Holistic In Home Healthcare**, you acknowledge that you have been informed of our privacy practices.